

## Dual Enrollment Process

### *LHS Grades 10-12*

*The State of MI allows students in high school to dual enroll in college courses. They can take up to 10 courses while in high school. Students must have taken our highest level of the subject in order for us to pay for the college class. (for example, we have AP Psychology, so students cannot dual enroll in Psychology at Mott without first taking our AP Psych.) LHS will pay the state allotted amount per class, which is currently approximately \$750.00. This completely covers tuition for a 3 credit class, and nearly covers a 4 credit course. Students who dual enroll are responsible for acquiring their own books. Interested in earning college credits? Trying out college? Taking a class we don't offer?*

**Checklist for getting started: A conversation with your counselor is required! Your class must fit in your schedule and make academic sense. Completion of Xello each year is also required!**

1. Apply to Mott [www.mcc.edu](http://www.mcc.edu) (You will need your social security number)
2. When you are accepted, you will get an email with your student ID and email. Please go forward and complete the directions.
3. You will have to sign up for Duo Mobile to log in. Use your phone and get the app'
4. You will also get a letter. Bring the letter to counseling with your PSAT score (if possible). We will make a copy and send your score, and your transcript, to Mott. This may mean you do not have to placement test!
5. If you have to Placement test, you can sign up asap at <https://appsprod.mcc.edu/Secure/Scheduling/Placement>
6. *Please talk with your counselor about courses you are interested in taking.*
7. Fill out Mott paperwork, put class in your "Mott Backpack" which is in your account online. **Your counselor** or Mrs Pecore can help you the first time.
8. Class needs approval from **your counselor**, then Mrs Pecore will approve in your backpack.
9. Finally, you must click REGISTER in order to enroll in the class! You are on your way!